

**REGULAR CITY COUNCIL MEETING
FARMER CITY, ILLINOIS
MONDAY, JUNE 01, 2020
6:00 P.M.
AGENDA**

PRELIMINARY MATTERS

1. Call to order
2. Roll call
3. Pledge of allegiance to the flag
4. Proclamations/presentations/recognitions
5. Public Comment –

PUBLIC HEARING

Public hearing to approve and Ordinance adopting the annual appropriations for the city of Farmer City for the fiscal year 2020-2021

PUBLIC HEARING

Public Hearing regarding the City's commitment of funds towards a Rebuild Illinois grant

SECTION I CONSENT AGENDA

The following items will be adopted on a single motion without discussion unless a council member requests separate consideration:

- A. Approval of the minutes of the May 4, 2020 council minutes
- B. Fund Warrant List

SECTION II: UNFINISHED BUSINESS--Ordinances or resolutions previously tabled.

SECTION III: NEW BUSINESS--Ordinances and resolutions for initial consideration

- A. ORDINANCE 1049 Ordinance Making Annual Appropriations for the City of Farmer City for Fiscal Year 2020-2021
- B. RESOLUTION 2020-45 Fair Housing Resolution
- C. RESOLUTION 2020-46 Appropriating Water Funds for a Watermain Replacement Project Along High Street and Market Street as part of the Rebuild Illinois Grant Program
- D. RESOLUTION 2020-48 A Resolution Adopting the COVID-19 Local Business Stabilization Grant Program
- E. Discussion regarding fireworks plan
- F. Discussion regarding downtown parking

SECTION IV: EXECUTIVE SESSION

SECTION V: OTHER ITEMS

1. City manager report
2. Non-agenda items and other business

ADJOURNMENT

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (309) 928-2842, 48 hours before the meeting. Staff will be pleased to make the necessary arrangements.

**MINUTES OF THE FARMER CITY, ILLINOIS
CITY COUNCIL
REGULAR MEETING OF
MAY 04, 2020 6 p.m.**

Roll call

Present: Councilmembers Shelley Friedrich, Willard McKinley, Ben Burden, Scott Kelley and Mayor Scott Testory.
Also, in attendance: City Manager Sue McLaughlin, City Clerk Angie Wanserski, City Attorney Joe Chamley.

Pledge of allegiance to the flag

Proclamations/presentations

Public Comment

SECTION I: CONSENT AGENDA

- A. Approval of the minutes of the April 20, 2020 council meeting
- B. Fund Warrant List

MOTION by McKinley to approve consent agenda. Seconded by Burden. Voted unanimously. Motion carried.

SECTION II: UNFINISHED BUSINESS Ordinances or resolutions previously tabled

SECTION III: NEW BUSINESS – Ordinances and resolutions for initial consideration

- 1. Resolution 2020-43 Resolution Confirming Appointment of Members of the Farmer City Public Library Board
This resolution appointed Mary Kay Hammer, Molly Schneman and Marti Brandt to the library board until 2023.

MOTION by McKinley to approve Resolution 2020-43 Resolution Confirming Appointment of Members of the Farmer City Public Library Board. Seconded by Burden. Voted unanimously. Motion carried.

- 2. Resolution 2020-44 A Resolution Initiating a Public Question for Submission to the Qualified Electors of the City of Farmer City of Whether the City of Farmer City Should be Authorized to Levy Non-Home Rule Municipal Occupation Taxes.

Farmer City's current sales tax is 6.25%. This tax levy would allow for the question of a 1% increase to this tax to go on the November ballot. City manager Sue McLaughlin reminded council that the city could factually advertise but would need to hire an outside marketing firm to encourage the residents to vote yes. Income generated from this 1% would go into the general fund and must be used for infrastructure improvements.

MOTION by McKinley to approve Resolution 2020-44 A Resolution Initiating a Public Question for Submission to the Qualified Electors of the City of Farmer City of Whether the City of Farmer City Should be Authorized to Levy Non-Home Rule Municipal Occupation Taxes. Seconded by Burden. Voted unanimously. Motion carried.

SECTION IV:

EXECUTIVE SESSION –

5 ILCS 120/2(c) 6 The setting of a price for sale or lease of property owned by the public body.

MOTION by McKinley to close open session and go into executive session. Seconded by Burden. Voted unanimously. Motion carried.

MOTION by McKinley to close executive session and return to open session. Seconded by Kelley. Voted unanimously. Motion carried.

5 ILCS 120/2(c)5: The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

MOTION by McKinley to close open session and go into executive session. Seconded by Burden. Voted unanimously. Motion carried.

MOTION by McKinley to close executive session and return to open session. Seconded by Kelley. Voted unanimously. Motion carried.

SECTION V:

OTHER ITEMS

1. City manager report

City manager McLaughlin stated that city functions will be opening in phases. Crews are busy fixing water leaks. June 13th will be the rescheduled bulk waste pickup day.

2. Non-agenda items and other business.

Councilman Scott Kelley stated he was contacted by a private pool owner who did not want to pay sewer charges when filling up her pool. City Manager Sue McLaughlin had done a poll of neighboring towns and only found one out of seven that did not charge sewer. It was decided by council that owning a pool was a luxury item and the city would leave the current statute as is, residents will not get a sewer credit upon filling a personal pool. Mayor Scott Testory stated East Peoria was considering opening the town while under restrictions and questioned whether Farmer City should follow suit. McLaughlin contended that should anything happen, businesses could be denied their insurance coverage by going against governor’s orders. Councilman McKinley agreed we should keep businesses closed in accordance with executive orders.

ADJOURNMENT

MOTION by McKinley to adjourn meeting. Seconded by Kelley. Voted unanimously. Motion carried.

Angie Wanserski, City Clerk

Vendor Name	Net Invoice Amount	
100		
FRONTIER	32.59	ADM PHONE
U.S. BANK	44.95	ADM SUUPPLIES
City of Farmer City	258.42	ADM
Mediacom	129.95	ADMIN SERVICES
FUTURA	324.87	U BILL PAPPER
U.S. BANK	176.53	ADM SUPPLIES
U.S. BANK	43.98	COUNCIL SUPPLIES
SMITHAMUNDSEN	2,475.00	MATTER NUMBER 3037513
U.S. BANK	20.74	POL SUPPLIES
TECHNOLOGY MANAGEMENT	132.81	IWIN MEMBERSHIP SERVICES
City of Farmer City	29.29	POLICE
Evergreen FS Inc	400.98	POLICE FUEL
City of Farmer City	265.53	STREET
Evergreen FS Inc	109.36	STREET FUEL
City of Farmer City	288.17	PARK
City of Farmer City	59.68	POOL
Total 100:	4,792.85	
510		
City of Farmer City	1,519.91	WATER
WATER SOLUTIONS UNLIMITED	1,190.00	WATER CHEM SUPPLIES
Evergreen FS Inc	72.91	WATER FUEL
Total 510:	2,782.82	
520		
PDC Laboratories Inc.	749.79	SEW-CHEM SUPPLIES
City of Farmer City	8,280.24	SEWER
WATER SOLUTIONS UNLIMITED	2,326.82	SEWER CHEMICALS
Evergreen FS Inc	109.36	SEWER FUEL
Total 520:	11,466.21	
530		
BHMG ENGINEERS	942.89	PROJECT 1011V
U.S. BANK	34.99	ELEC SUPPLIES
Evergreen FS Inc	36.45	ELEC FUEL
Total 530:	1,014.33	
Grand Totals:	20,056.21	

ORDINANCE NO. 1049

ORDINANCE MAKING ANNUAL APPROPRIATIONS FOR THE CITY OF
FARMER CITY FOR FISCAL YEAR 2020-2021

WHEREAS, the City of Farmer City is an Illinois municipal corporation, organized and operating pursuant to the laws and constitution of the State of Illinois; and

WHEREAS, the City of Farmer City is a municipality with less than 500,000 inhabitants and is required to follow the appropriation procedures described in the Illinois Municipal Code, 65 ILCS 5/8-2-9; and

WHEREAS, the City of Farmer City has prepared a budget containing estimated fund balances, revenues and expenditures upon which this annual appropriation ordinance has been prepared; and

WHEREAS, notice of a public hearing was published in the *Clinton Journal*, announcing that a draft of the proposed appropriation ordinance was available for public examination in City Hall and at the Farmer City Library and that a public hearing would be held on Monday, April 20, 2020, at 6 p.m. in the City Council Chambers; and

WHEREAS, a public hearing was held on April 20, 2020, at approximately 6:00 p.m. in the City Council Chambers:

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Farmer City, DeWitt County, Illinois that:

FIRST: The amounts hereinafter set forth, or so much thereof as may be authorized by law, as may be needed or deemed necessary and the same are hereby appropriated for the corporate purposes of the City of Farmer City, Illinois to defray all necessary expenses and liabilities of said City of Farmer City, as hereinafter specified for the fiscal year commencing on May 1, 2020, and ending on April 30, 2021.

SECOND: The amounts appropriated for each object and purpose are as shown on the attached Exhibit A.

THIRD: The appropriations herein made for any purpose shall be regarded as the maximum amount to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the City of Farmer City.

FOURTH: If any section, subdivision or sentence of this ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

FIFTH: This ordinance shall be in full force and effect from and after its adoption, as

provided by law.

SIXTH: A certified copy of this annual appropriations ordinance shall be filed with the DeWitt County Clerk within 30 days of its approval by the City Council of the City of Farmer City.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMER CITY,
DEWITT COUNTY, ILLINOIS THIS 1st DAY OF JUNE 2020.

AYES: _____ NAYS: _____ ABSTAIN: _____ ABSENT: _____

ATTESTED:

Scott Testory, Mayor

Angie Wanserski, City Clerk

FARMER CITY APPROPRIATION ORDINANCE FOR FY 2020/21

EXHIBIT A

GENERAL FUND

ADMINISTRATIVE

Personnel Services	280,000
Operations and Contractual Services	75,000
Materials and Supplies	25,000
Capital	5,000
Other	20,000

TOTAL ADMINISTRATIVE **405,000**

COUNCIL

Personnel Services	13,000
Operations and Contractual Services	25,000
Materials and Supplies	2,500

TOTAL COUNCIL **40,500**

POLICE

Personnel Services	355,000
Operations and Contractual Services	125,000
Materials and Supplies	20,000
Capital	10,000
Other	5,000

TOTAL POLICE **515,000**

STREETS

Personnel Services	175,000
Operations and Contractual Services	50,000
Materials and Supplies	25,000
Capital	25,000
Other	

TOTAL STREETS **275,000**

PARKS		
Operations and Contractual Services		30,000
Materials and Supplies		5,000
Capital		5,000
Other		5,000
TOTAL PARKS		<u>45,000</u>

POOL		
Personnel Services		10,000
Operations and Contractual Services		20,000
Materials and Supplies		10,000
Capital		10,000
Other		5,000
TOTAL POOL		<u>55,000</u>

EMERGENCIES & CONTINGENCIES		<u>50,000</u>
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TOTAL GENERAL FUND		<u><u>1,385,500</u></u>
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SPECIAL REVENUE FUNDS

AUDIT		
Operations and Contractual Services		17,500
Other		1,000
Emergencies & Contingencies		
TOTAL AUDIT		<u>18,500</u>

ESDA		
Operations and Contractual Services		5,000
Capital		5,000
Other		2,500
Emergencies & Contingencies		
TOTAL ESDA		<u>12,500</u>

INSURANCE		
Unemployment		20,000
Comprehensive		85,000
Other		5,000
Emergencies & Contingencies		
TOTAL INSURANCE		<u>110,000</u>

MOTOR FUEL TAX

Operations and Contractual Services	15,000
Materials and Supplies	20,000
Capital	25,000
Other	10,000
Emergencies & Contingencies	

TOTAL MFT **70,000**

ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Contributions	175,000
Emergencies & Contingencies	

TOTAL IMRF **175,000**

CAPITAL PROJECTS FUND

Capital - Pool	2,000,000
Capital - I 74 extension	75,000
Capital - City Facility improvements	50,000
Capital - Annual Road program	200,000

TOTAL CAPITAL PROJECTS FUND **2,325,000**

CROSSING GUARD FUND

Personnel Services	10,000
Other	1,000
Emergencies & Contingencies	

TOTAL CROSSING GUARD FUND **11,000**

SOCIAL SECURITY FUND

Personnel Services	80,000
Emergencies & Contingencies	

TOTAL SOCIAL SECURITY FUND **80,000**

LIBRARY FUND

Personnel Services	40,000
Operations and Contractual Services	20,000
Materials and Supplies	20,000
Principal and Interest	0
Capital	15,000
Other	5,000
Emergencies & Contingencies	

TOTAL LIBRARY FUND **100,000**

TAX INCREMENT FINANCING FUND II	
Operations and Contractual Services	100,000
Principal and Interest	300,000
Capital	300,000
Other	50,000
Emergencies & Contingencies	
TOTAL TIF II FUND	<u>750,000</u>

FORWARD TAX INCREMENT FINANCING FUND	
Operations and Contractual Services	20,000
Principal and Interest	0
Capital	25,000
Other	25,000
Emergencies & Contingencies	
TOTAL FORWARD TIF FUND	<u>70,000</u>

BUSINESS DISTRICT FUND 1	
Operations and Contractual Services	75,000
Capital	100,000
Other	25,000
Emergencies & Contingencies	5,000
TOTAL BUSINESS DISTRICT 1 FUND	<u>205,000</u>

BUSINESS DISTRICT FUND 2	
Operations and Contractual Services	5,000
Capital	5,000
Other	2,500
Emergencies & Contingencies	25,000
TOTAL BUSINESS DISTRICT 2 FUND	<u>37,500</u>

HOTEL/MOTEL TAX FUND	
Operations and Contractual Services	20,000
Capital	10,000
Other	2,500
Emergencies & Contingencies	25,000
TOTAL HOTEL/MOTEL TAX FUND	<u>57,500</u>

GARBAGE CONTRACT FUND	
Operations and Contractual Services	250,000
Other	25,000
Emergencies & Contingencies	25,000

TOTAL GARBAGE CONTRACT FUND **300,000**

DUI FUND

Operations and Contractual Services 20,000
Capital 20,000
Other 2,500
Emergencies & Contingencies 5,000

TOTAL DUI FUND **47,500**

TOTAL SPECIAL REVENUE FUNDS **4,369,500**

ENTERPRISE FUNDS

WATER FUND

Personnel Services 175,000
Operations and Contractual Services 100,000
Materials and Supplies 100,000
Principal and Interest 60,000
Capital 300,000
Other 60,000
Emergencies & Contingencies 50,000

TOTAL WATER FUND **845,000**

SEWER FUND

Personnel Services 60,000
Operations and Contractual Services 175,000
Materials and Supplies 50,000
Principal and Interest 60,000
Capital 300,000
Other 50,000
Emergencies & Contingencies

TOTAL SEWER FUND **695,000**

ELECTRIC FUND

Personnel Services 500,000
Operations and Contractual Services 2,000,000
Materials and Supplies 50,000
Principal and Interest 125,000
Capital 75,000
Other 575,000
Emergencies & Contingencies

TOTAL ELECTRIC FUND **3,325,000**

TOTAL ENTERPRISE FUNDS

4,865,000

GRAND TOTAL

10,620,000

RESOLUTION NUMBER 2020-45

FAIR HOUSING RESOLUTION

LET IT BE KNOWN TO ALL PERSONS of the City of Farmer City that discrimination in the sale, rental, lease, advertising of sale, rental or lease, financing of housing or land to be used for construction of housing, or in the provision of brokerage or rental services because of race, color, religion, sex, disability (physical or mental), familial status (children) or national origin is prohibited by Title VIII of the federal Fair Housing Amendments Act of 1988. It is the policy of the City of Farmer City to support the Fair Housing Amendments Act of 1988 and to implement a Fair Housing Program to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability (physical and mental), familial status (1. children, and 2. actual or perceived sexual orientation, gender identity or marital status or its members), or national origin. Therefore, the City of Farmer City does hereby pass the following Resolution:

BE IT RESOLVED that within the resources available to the City of Farmer City through City, county, state, federal and community volunteer sources, the City of Farmer City will assist all persons who feel they have been discriminated against because of race, color, religion, sex, disability (physical and mental), familial status (children) or national origin in the process of filing a complaint with the Illinois Department of Human Rights or the U.S. Department of Housing and Urban Development, that they may seek equity under federal and state laws.

BE IT FURTHER RESOLVED that the City shall publicize this Resolution and through this publicity shall cause real estate brokers and sellers, private home sellers, rental owners, rental property managers, real estate and rental advertisers, lenders, builders, developers, home buyers and home or apartment renters to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances.

THE FAIR HOUSING PROGRAM, for the purpose of informing those affected of their respective responsibilities and rights concerning Fair Housing law and complaint procedures, will at a minimum include, but not be limited to: 1) the printing, publicizing and distribution of this Resolution; 2) the distribution of posters, flyers, pamphlets and other applicable Fair Housing information provided by local, state and federal sources, through local media of community contacts; and 3) the publicizing of locations where assistance will be provided to those seeking to file a discrimination complaint.

EFFECTIVE DATE: This Resolution shall take effect June 1, 2020.

Upon motion by _____, seconded by
_____, passed by the City Council of the City of Farmer City,
Illinois this 1st day of June, 2020, by roll call vote, as follows:

Voting "aye" (names): _____

Voting "nay" (names): _____

Absent (names): _____

APPROVED this 1st day of June 2020.

Scott Testory
Mayor
City of Farmer City

Attest:

City Clerk

**RESOLUTION 2020-46
APPROPRIATING WATER FUNDS
FOR A WATERMAIN REPLACEMENT PROJECT ALONG MARKET STREET, MAIN
STREET, JAMES STREET, HIGH STREET AND WEST STREETS AS PART OF THE
REBUILD ILLINOIS GRANT PROGRAM**

WHEREAS, the City Council for the City of Farmer City has had plans prepared for the replacement of water main along Market Street, Main Street, James Street, High Street and West Streets, a net length of 4,863 feet; and

WHEREAS, the proposed improvement will involve new watermain, fire hydrants and services as well as the pavement replacement where needed; and,

WHEREAS, the estimated cost for the proposed improvement is \$1,052,294.29 (\$957,411.29 for construction and \$94,883 for construction engineering); and,

WHEREAS, the City of Farmer City proposes to use its allotment of Rebuild Illinois funds to pay for 80% of the participating funds for construction and construction engineering in the amount of \$841,835.43.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Farmer City , Illinois that there is hereby appropriated the sum of \$ 210,458.86 from its Water Fund to pay its share of the construction costs for the water main replacement on Market Street, Main Street, James Street, High Street and West Streets as part of the Rebuild Illinois grant program ; and,

BE IT FURTHER RESOLVED that the Clerk is hereby directed to transmit four (4) certified originals of the resolution to the district office of the Illinois Department of Commerce and Economic Opportunity.

PRESENTED to the City Council of the City of Farmer City, Illinois, this 1st day of June 2020.

PASSED and APPROVED, this 1st day of June 2020.

I, Angie Wanserski, City Clerk in and for City of Farmer City, Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the forgoing to be a true, perfect and complete original of the resolution adopted by the City Council for the City of Farmer City, Illinois at a meeting held on June 1, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 1st day of June 2020.

City Clerk

Date

Illinois Department of Commerce and
Economic Opportunity

Date

RESOLUTION NO. 2020-48

**A RESOLUTION
ADOPTING THE COVID-19 LOCAL BUSINESS
STABILIZATION GRANT PROGRAM**

WHEREAS, the Governor of the State of Illinois issued executive orders forcing the closure of many local businesses due to the pandemic caused by COVID-19 (aka Coronavirus); and

WHEREAS, the Corporate Authorities desire to assist local small businesses with expenses temporarily in order to help them maintain their viability;

WHEREAS, the Business District guidelines allows the City of Farmer City to offer small grants to businesses located within the Business District as part of this program;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FARMER CITY, DEWITT COUNTY, ILLINOIS, as follows:

Section 1. Adoption of the Local Business Stabilization Grant Program. That the Local Business Stabilization Grant Program Guidelines and Applications are hereby adopted.

Section 2. Application and Approval Forms. That the City Manager, or his/her designee, shall review all applications and recommend approval or denial to the Mayor.

The City Clerk is hereby directed to publish (by pamphlet) this ordinance immediately after its passage. **BE IT FURTHER RESOLVED**, this resolution shall become effective immediately after its passage, approval and publication according to law.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMER CITY,
COUNTY OF DEWITT, ILLINOIS THIS 1st DAY OF June 2020.**

AYES: ___ NAYES: ___ ABSTAIN: ___ ABSENT: ___

ATTESTED:

Scott Testory, Mayor

Angie Wanserski, City Clerk



In response to the Coronavirus Disease (COVID 19) pandemic and ensuing Executive Order No. 2020-07 as extended by the Governor of the State of Illinois, the City of Farmer City has created the COVID-19 Local Business Stabilization Grant Program to assist Qualifying Business Owners who were conducting commercial business operations within the City of Farmer City as of March 16, 2020.

ELIGIBILITY

All applicants must meet the following criteria in order to meet the requirements of a “Qualifying Business Owner”:

1. Must be an authorized business pursuant to any and all applicable City of Farmer City ordinances
2. Must be registered business entity (including but not limited to, a sole proprietorship, corporation, partnership, limited liability company, limited liability partnership, or other legal entity) within the State of Illinois, DeWitt County or other state or municipal governmental body
3. Must be a private, for-profit or fraternal organization, with sales of goods, general services or other professional services to the public
4. Must own or lease property within the corporate boundaries of the City of Farmer City
5. Must have commenced commercial activities on or before March 16, 2020
6. Must be in good financial standing with the City of Farmer City (outstanding city debts will be reviewed)
7. Must reopen when allowed to reopen per the Governor/State of Illinois/County order or be required to return any grant funds from this program
8. Must be located in the Farmer City Business District or corporate boundaries

GRANT AVAILABILITY

Up to \$50,000 has been budgeted for this grant program

Grant funds will be eligible to be used for reimbursement of the following approved operating costs which occurred between March 16, 2020 and May 29, 2020:

- Lease/Mortgage payments
- Utility service payments
- Building improvements
- Vendor/inventory payments

Each Grant awarded to a Qualifying Business Owner through application to the Grant Program shall be on a first come, first serve basis, and limited to a single, lump-sum maximum in accordance with the following 3 (three) grant levels:

Level 1 - \$500-\$1,000

Available to businesses that have had nearly unlimited operating ability

Level 2 - \$1,000-1,500

Available to businesses that have been deemed non-essential business but have had some ability to operate under Executive Order No. 2020-07

Level 3 - \$1,500-2,000

Available to non-essential businesses which have been forced to close in their entirety by Executive Order No. 2020-07.

Amounts and approval subject to City discretion.

All Qualifying Business Owners are invited to apply for a Program Grant at the rate of one (1) Grant per Qualifying Business Owner per property, subject to availability of funds and approval of the City. The City of Farmer City reserves the right to award Grant funds only to those applicants whom it deems to be compliant with the terms of the Grant Program and that the City believes is in the best interests of the citizens of the City of Farmer City.

APPLICATION PROCEDURE

1. Complete the Program Application, including all required attachments or supplemental information, and submit everything to City Hall. All applications will be reviewed and approved or denied by consent of the City Manager and Mayor and attested to by the City Clerk, which shall constitute City Council approval.
2. The applicant must be confirmed to have met all the requirements to qualify as a Qualifying Business Owner to the City's satisfaction.
3. All submitted costs must be verified to have occurred within the eligible time frame and to be for eligible activities in accordance with the terms of this program to the satisfaction of the City.
4. The eligible grant award shall be paid to the Qualifying Business Owner by the City within ten (10) business days following approval of application.
5. If the City rejects a Program application, a written explanation will be provided to the Applicant. The Applicant may then review and resubmit their Application for a second review.



City of Farmer City, DeWitt County, Illinois
COVID-19 Local Business Stabilization Grant Program Application

Business Owner Name: _____

Business Site Address: _____

Business Name: _____

Date Commercial Activities began at this site: _____

Subject Property Tax ID # _____
(If business is leased, please attach a copy of any applicable lease agreement)

Federal Tax Number (FEIN) _____ State EIN _____

Daytime Business Phone: _____ Cell Phone: _____

Mailing Address: _____ Email address: _____

Type of Business (check one) Service Retail Other (describe): _____

Eligible Grant Level (check one) Level 1 Level 2 Level 3

Amount of Grant Request: \$ _____

Payment is being requested for (check all that apply):

Lease payment \$ _____

Mortgage payment \$ _____

Utility services \$ _____

Building improvements \$ _____

Vendor/inventory payment \$ _____

PROOF OF COSTS INCURRED MUST BE ATTACHED FOR ALL SELECTED CATEGORIES

Do you owe any outstanding property tax payments? Yes No

Do you owe any outstanding sales tax payments? Yes No

Have you received any other grants, loans or other assistance related to COVID-19 relief programs? If yes, please explain. Yes No

Is IRS Form W-9 attached? (REQUIRED) Yes No

All applicants must indicate that they agree to and understand the following statements:

1. Only property that is owned or leased by a Qualifying Business Owner and located within the City of Farmer City is eligible for payment under the Program
2. Qualifying Business Owners may apply for and receive Program grants for the same property only **one** time for payments incurred for the property which are in accordance with the grant guidelines.
3. The maximum Program grant amount for each Property approved for the COVID-19 Local Business Stabilization Program shall not exceed the total verifiable eligible operating costs submitted for reimbursement regardless of approved grant level.
4. The presence of any outstanding tax payments, fines or other debts payable to the City immediately disqualifies any applicant.
5. All Program Grants awarded through the COVID-19 Local Business Stabilization Program shall be paid to the Qualifying Business Owner for the specified costs by the City from the City's Business District Fund or General Fund within ten (10) business days following grant approval as reimbursement for such approved costs incurred by the Qualifying Business Owner and as such shall be verified by the City.
6. The City's obligation hereunder to award Program Grant funds for approved costs is a limited obligation to be paid solely from the City's Business District or General Funds, subject to the availability of such funds and from no other source.
7. All Qualifying Business Owners receiving Program Grant funds must be in compliance with all City Municipal Codes and verify costs for which payment is being required by submitting proof of such payments at the time of this applications submission.
8. The City of Farmer City reserves the right to approve Program Grant funds only to those Qualifying Business Owners for whom the City has deemed his/her commercial activities to be compliant with the Grant Program, are in furtherance of the goals and objectives of the City of Farmer City and are in the best interests of the citizens of the City of Farmer City. The rights and obligations of the Qualifying Business Owner under this Program Application shall not be assignable.

The undersigned certifies and warrants that to the best of his/her knowledge the information contained in and attached to this Application Form is true, correct and complete, that the business was open and operating as of March 16, 2020. In the event any false or fraudulent information is submitted by the Applicant, the Applicant will be subject to any and all potential civil or criminal remedies, including reimbursement to the City of Farmer City for all grant funds received by said Applicant. All terms and conditions provided herein are understood and agreed to by the Applicant.

Nothing contained in this Program Application shall be construed by the City or the Qualifying Business Owner Applicant or any third person to create the relationship of a partnership, agency or joint venture between the City and the Applicant. The Applicant hereby acknowledges that, in executing this Application Form, the Applicant has had the opportunity to seek the advice of independent legal counsel and has read and understood all of the terms and provisions of the Program. Subject to City approval (Appendix A), this Program Application shall become a binding Agreement for which the undersigned hereby warrants full authority to both execute this Agreement and to bind the entity in which they are signing on behalf of.

Applicant Signature _____

Date: _____



APPENDIX A
FARMER CITY LOCAL BUSINESS STABILIZATION GRANT

(For Use by the City of Farmer City, Illinois)

Affected Business Tenant Name: _____

Site Address: _____

Date application received by the City: _____ by

Property PIN (tax bill or parcel ID) on which site is located: _____

W-9 Received from Applicant? Yes No

Request Verified as Eligible Project Cost: Yes No (reason: _____)

Recommended by City Staff: Yes No (reason: _____)

Grant approved by City: Yes No (reason: _____)

APPROVED: _____ Date: _____
Mayor, City of Farmer City

ATTEST: _____ Date: _____
City Clerk, City of Farmer City

GRANT AWARD AMOUNT: \$ _____

Date: _____

Verification of Applicant's actual BD Eligible Project Costs for Payments incurred

Date: _____

City grant payment issued to applicant on _____, Check # _____