

**REGULAR CITY COUNCIL MEETING
105 S MAIN ST
FARMER CITY, ILLINOIS
TUESDAY, JULY 5, 2022
6:00 P.M.
AGENDA**

PRELIMINARY MATTERS

1. Call to order
2. Roll call
3. Pledge of allegiance to the flag
4. Proclamations/presentations/recognitions
5. Public Comment –

CONSENT AGENDA

The following items will be adopted on a single motion without discussion unless a council member requests separate consideration:

- A. Approval of the minutes of the June 6, 2022 council minutes
- B. Fund Warrant List

UNFINISHED BUSINESS--Ordinances or resolutions previously tabled.

NEW BUSINESS--Ordinances and resolutions for initial consideration

- A. Approval to reject all bids for the construction of the street garage.
- B. Approval of bid from Rowe Construction for Main and Water St project in the amount of \$71701.03.
- C. Approval of Retail Strategies contract.
- D. Approval of payout to Popejoy Roofing, Inc in the amount of \$74,281.00.
- E. Resolution 2022-71 Resolution confirming appointment of members of the Farmer City Public Library Board.
- F. Discussion regarding use of South Park by Farmer City Haunted Forest.

EXECUTIVE SESSION

5 ILCS 120/2(c) Personnel to discuss appointment, employment, compensation, discipline and/or performance of specific employee (s) pursuant to Section 2 (c) of the Open Meetings Act.

OTHER ITEMS

1. City manager report
2. Non-agenda items and other business

ADJOURNMENT

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (309) 928-2842, 48 hours before the meeting. Staff will be pleased to make the necessary arrangements.

MINUTES OF THE FARMER CITY, ILLINOIS

CITY COUNCIL REGULAR MEETING

JUNE 6, 2022 6 p.m.

Roll call Present: Councilmembers Shelley Friedrich, David Walsh, Willard McKinley, Jason Strough and Mayor Scott Testory.

Also, in attendance: City Manager Sue McLaughlin, City Clerk Angie Wanserski and City Attorney Joe Chamley.

Pledge of allegiance to the flag

Proclamations/presentations:

Public comment:

CONSENT AGENDA

- A. Approval of the minutes of the May 16, 2022 council meeting.
- B. Fund Warrant List
MOTION by McKinley to approve consent agenda. Seconded by Friedrich. Voted unanimously. Motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

- A. Presentation by Retail Strategies
Beth Miller with Retail Strategies talked with council via a web call about providing consultation and marketing services for the development of the I74 property. She is confident that her team will be able to help with recruitment of a developer and get the property “in front of the right eyes”. Should the city sign a contract with Retail Strategies, they would be able to cancel services at any time. Action on this contract will be brought back to the next council meeting.
- B. Ordinance 1085 making annual appropriations for the City of Farmer City for FY 2022-23. This is a yearly requirement. Since the city passed the budget ordinance in April, an appropriations ordinance must be passed and filed with the county.
MOTION by McKinley to pass Ordinance 1085 making annual appropriations for the City of Farmer City for FY 2022-23. Seconded by Friedrich. Voted unanimously. Motion carried.
- C. Ordinance 1086 An ordinance amending ordinance 1077 “An ordinance creating a vacant property registry”.
The city is entering an agreement with a law firm to handle our vacant property registry. Their fee will \$100 per property. City manager McLaughlin is asking council to raise current city registry fees in order to cover extra court and document recording costs should they occur.
MOTION by McKinley to approve Ordinance 1086 An ordinance amending ordinance 1077 “An ordinance creating a vacant property registry”. Seconded by Friedrich. Voted unanimously. Motion carried.
- D. Resolution 70 resolution authorizing the expenditure of funds for fireworks.
The city historically donates \$3000 to the Farmer City Raceway for fireworks. Lance Spieker is requesting more funds this year. Since the city does have it in the budget, council is

approving \$3500.

MOTION by McKinley to approve Resolution 70 resolution authorizing the expenditure of funds for fireworks. Seconded by Friedrich. Voted unanimously. Motion carried.

- E. Discussion regarding the vacation of triangular ROW at E High St and State St.
Dan Dolbert is asking the city to vacate a triangular ROW section at High St and State St. He would like to build a large garage on a portion of the property. The city currently mows the area and vacating it would generate tax dollars for the city. Council suggests that Mr. Dolbert be required to pay recording and lawyer fees. This will be brought back to a future council meeting for official approval.
- F. Discussion regarding use of South Park by Farmer City Haunted Forest.
The Haunted Forest Committee is requesting the use of South Park for 3 weekends in 2022 instead of 2. They are also requesting to add a walk-through option for the event in addition to the tractor riding. Council is asking the Haunted Forest Committee to provide more information and bring this back at a later time for council approval. Council is asking for dates and times and confirmation of insurance that would cover the walk-through option.
- G. Approval of the bid from Otto Baum Company for \$197,153 for the reconstruction of the Family Health Clinic parking lot.
The city received 1 bid to repave the Family Health Care parking lot. The bid was \$50,000 over the amount budgeted. Gibson Area Hospital does not have monies budgeted to contribute this year and is fine with postponing the repavement until spring in hopes that costs will decrease.
MOTION by McKinley to withdraw his motion to approve the bid from Otto Baum Company for \$197,153 for the reconstruction of the Family Health Clinic parking lot. Seconded by Friedrich. Voted unanimously. Motion carried.
MOTION by McKinley to reject all bids for the reconstruction of the Family Health Clinic parking lot. Seconded by Friedrich. Voted unanimously. Motion carried.
- H. Approval of the MFT maintenance bid proposal for FY 23.
This proposal is for the maintenance portion of MFT funds for the year. The city recommends replacement of pavement over the N Main St bridge and milling and overlay on both sides of E Water St from Rt 54 to Market St. The city also recommends using MFT money to re-do the intersection of Plum St and Rt 150.
MOTION by McKinley to approve the MFT maintenance bid proposal for FY 23. Seconded by Friedrich. Voted unanimously. Motion carried.

EXECUTIVE SESSION

OTHER ITEMS

City Manager report

City manager McLaughlin informed council that the new playground site has had dirt moved and the area is ready. Completion may not be done by July 1st due to worker shortages. The pool is open after having minor issues with O rings and valves.

Non-agenda items and other business

Heritage Days went well. There were only minor issues reported. Between 7 and 8 people came to the city's Master Plan open house. There will be a 2nd public meeting in July.

ADJOURNMENT

MOTION by McKinley to adjourn meeting. Seconded by Friedrich. Voted unanimously. Motion carried.

Angie Wanserski, City Clerk

Vendor Name	Net Invoice Amount	
100		
EVANS FROELICH BETH AND	735.00	ADM LEGAL
EVANS FROELICH BETH AND	175.00	ADM LEGAL
EVANS FROELICH BETH AND	105.00	ADM LEGAL
Z MOWING YEAR WORK & MOR	70.00	MOWING
COOPER, BILLIE	300.00	CLEANING
QUADIENT FINANCE USA INC.	265.28	POSTAGE
FRONTIER	81.59	ADM
FRONTIER	232.08	ADM
Mc LAUGHLIN, SUE	137.48	TRAVEL TO ILCMA
NICOR GAS	166.60	ADM
MEDIACOM	136.90	ADM IT
Absopure Water Co	9.00	DRINKING WATER
Midland Paper Company	144.91	ADM - SUPPLIES
FUTURA	29.60	ADM - SUPPLIES
CORNGELIO AG	23.67	CITY HALL SUPPLIES
EVANS FROELICH BETH AND	350.00	COUNCIL LEGAL
CLINTON JOURNAL	40.00	PARKING LOT BIDS
PF Pettibone & Co.	320.30	CITATION BOOKS
HENNEPIN BOAT STORE	99.45	GOLF CART STICKERS
EVANS FROELICH BETH AND	87.50	POLICE
SMITHAMUNDSEN	171.00	POLICE
FRONTIER	341.46	POL PHONE
Ray O Herron	89.59	UNIFORMS/EQUIPMENT
Ray O Herron	1,310.61	POL - UNIFORM / SUPPLIES
Midland Paper Company	144.91	POLICE SUPPLIES
FUTURA	29.61	POLICE
PRAIRIE ENGINEERS	12,972.93	street
Midland Paper Company	144.91	STREET SUPPLIES
FUTURA	29.60	STREET
HEARTLAND AG INC	283.88	SUPPLIES
CORNGELIO AG	146.83	STREET SUPPLIES
CORNGELIO AG	80.76	STREET SUPPLIES
Progressive Chemical	210.54	SIGNS
NICHOLS, DAVID	194.22	MILEAGE REIMBURSE WHILE USING PERSONAL TRUCK
TESTORY, SCOTT	7.35	PARKS
ENGER BRO'S HEAT AC PLUMB	206.00	UNWINTERIZED RESTROOMS
FRONTIER	185.13	POOL
ENGER BRO'S HEAT AC PLUMB	660.38	INSTALL NEW TOILET
Midland Paper Company	144.92	POOL
FUTURA	29.60	POOL
CORNGELIO AG	24.15	POOL
CORNGELIO AG	107.99	POOL
COOPER, BILLIE	122.94	POOL SUPPLIES
STEPHANIE TRITCHLER	17.25	POOL SUPPLIES
Spear Corporation	2,521.04	CHEMICALS
MCCORMICK DISTRIBUTING	104.37	POOL COCESSION
GOLD MEDAL	331.70	POOL
PEPSI COLA	177.40	CONCESSIONS
Total 100:	24,300.43	
170		
Spear Corporation	2,736.00	POOL Improvements
Menards	627.95	GUN RANGE BUILDING MATERIAL
Menards	101.51	GUN RANGE BUILDING MATERIAL
CORNGELIO AG	68.75	GUN RANGE BUIDLING SUPPLIES
CORE AND MAIN	497.80	GUN RANGE

Vendor Name	Net Invoice Amount	
Total 170:	4,032.01	
270		
MAURER-STUTZ	3,232.50	PLAYGROUND PROJECT
MAURER-STUTZ	11,881.21	POOL PARKING LOT IMPROVEMENT
EVANS FROELICH BETH AND	525.00	TIF 2
PHOENIX INSULATION	1,751.00	GUN RANGE
Total 270:	17,389.71	
280		
MAURER-STUTZ	3,382.50	2022 RESURFACING
ITREES	1,400.00	BIZ DIST
Total 280:	4,782.50	
510		
NAPA	19.81	MAINTENANCE
LANZ HEATING AND COOLING	179.00	BUILDING MAINT
CLASPILL AUTOMOTIVE	400.27	VEHICLE MAINT
FRONTIER	126.00	WATER PHONE
MEDIACOM	335.78	WATER
Midland Paper Company	144.91	WATER SUPPLIES
FUTURA	29.61	WATER
CORNGELIO AG	71.61	MISC SUPPLIES
IMCO UTILITY SUPPLY CO	57.75	HYDRANT REPAIR / REPLACE
CORE AND MAIN	4,855.00	NEW HYDRANT PLUM AND 150
IMCO UTILITY SUPPLY CO	139.80	CURB STOP BOX
Yeagle Electric	125.00	SERVICE CALL
PRAIRIE ENGINEERS	7,831.12	water
Total 510:	14,315.66	
520		
LEROY TRUE VALUE	38.49	SEWER REPAIR
PACE ANALYTICAL SERVICES	338.34	LAB SERVICES
MAURER-STUTZ	100.00	SLUDGE PERMIT RENEWAL
Midland Paper Company	144.91	SEWER PAPER SUPPL
FUTURA	29.60	SEWER
CORNGELIO AG	19.98	SUPPLIES
PRAIRIE ENGINEERS	7,831.12	sewer
Total 520:	8,502.44	
530		
NAPA	192.72	BATTERY
INTERSTATE ALL BATTERY CEN	277.90	ELEC - BATTERIES
Coile's Diesel Inc.	271.42	MOD VALVE FOR TREE TRUNK
AMALGAMATED BANK OF CHIC	475.00	ADMIN FEE
AMALGAMATED BANK OF CHIC	475.00	ADMIN FEE
FRONTIER	166.63	ELEC PHONE
Midland Paper Company	144.92	ELEC
FUTURA	29.61	ELECTRIC
CORNGELIO AG	150.90	SUPPLIES
ANIXTER INC	5,731.50	Elec Supplies
LEROY TRUE VALUE	697.48	NEW CHAINSAW

Vendor Name	Net Invoice Amount
Total 530:	<u>8,613.08</u>
Grand Totals:	<u><u>81,935.83</u></u>



CITY OF FARMER CITY, ILLINOIS

105 South Main Street
Farmer City, Illinois 61842-0049

Telephone: (309) 928-2842

Facsimile: (309) 928-2228

MEMO

Date: July 5, 2022

To: City Council

From: Sue McLaughlin, ICMA-CM
City Manager

RE: Garage bids

We received one bid and one subcontractor bid for the construction of a new street garage.

Blunier Builders Inc. submitted a bid for \$653,825. 3W Excavation and Concrete submitted a subcontractor's bid for the concrete in the amount of \$118,125.

The one bid submitted by Blunier was more than twice what we are going to be reimbursed by insurance, probably due to the economy as well as the ambiguity in the bid.

The feedback we received from other contractors was that due to the lack of availability of parts as well as confusion over the design of the building, they chose not to bid. They did not believe they could make our end-of-year deadline, and even the bid submitted, lists March 2023 as the completion date.

We will work with our insurance company and a design engineer to prepare a more detailed bid spec and reissue a request for bids.

Therefore, staff recommends that the Council reject all bids due to the lack of submittals, unavailability of parts and submittals far above budget.

CITY OF FARMER CITY, ILLINOIS
 CONSTRUCTION OF 7,500' STREET GARAGE/STORAGE BUILDING
 BID PRICE SHEET
 APPENDIX A

PROPERTY ADDRESS	COST
Total Bid Cost - 210 East Monroe Street, Farmer City, IL 61842	\$ 653,825. ⁰⁰
Alternate Bid - Skylights (kw)	\$ 720. ⁰⁰
Alternate Bid - Fire suppression system	\$ _____
Alternate Bid - Floor heating	\$ 4,580. ⁰⁰
Alternate Bid - Spray insulation	\$ 26,000. ⁰⁰

Submit complete bid, construction schedule and project completion date; specifications on proposed building manufacturer and products; list of all subcontractors that will have interest in the project; copy of general liability insurance certificate; 3 references where a similar building was build with contact person and phone number.

*The City reserves the right to reject any and all bids.

BLUNIER BUILDERS, INC.

Person, Firm or Corporation

 (SME'S)

Authorized Signature and Title

97 EASTGATE DR

Address

WASHINGTON IL 61571

City State Zip

(309) 208-9855

(Area Code) Phone number

CITY OF FARMER CITY, ILLINOIS
 CONSTRUCTION OF 7,500' STREET GARAGE/STORAGE BUILDING
 BID PRICE SHEET
 APPENDIX A

PROPERTY ADDRESS	COST
Total Bid Cost - 210 East Monroe Street, Farmer City, IL 61842 <i>Concrete bid</i>	\$ <i>118,125.00</i>
Alternate Bid – Skylights	\$
Alternate Bid – Fire suppression system	\$
Alternate Bid – Floor heating	\$
Alternate Bid – Spray insulation	\$

Submit complete bid, construction schedule and project completion date; specifications on proposed building manufacturer and products; list of all subcontractors that will have interest in the project; copy of general liability insurance certificate; 3 references where a similar building was build with contact person and phone number.

*The City reserves the right to reject any and all bids.

3W Excavation and Concrete

Person, Firm or Corporation

Andy Allen / owner

Authorized Signature and Title

2756 County Road 700 E

Address

Fisher

City

IL

State

61843

Zip

(217) 202-6821

(Area Code) Phone number



Contractor's Name

Cross Construction, Inc.

Contractor's Address

3615 N Countryview Road

City

Urbana

State

IL

Zip Code

61802

Local Public Agency

City of Farmer City

County

DeWitt

Section Number

Route(s) (Street/Road Name)

Main and Water Streets

Schedule for Multiple Bids

Combination Letter	Section Included in Combinations	Total

Schedule for Single Bid

(For complete information covering these items, see plans and specifications.)

Item Number	Items	Unit	Quantity	Unit Price	Total
40600275	BIT MATLS PR CT	Pound	1387	<i>2.00</i>	<i>2,774.00</i>
40600290	BIT MATLS TACK CT	Pound	216	<i>6.00</i>	<i>1,296.00</i>
40602978	HMA BC IL-9.5 N50	Ton	29	<i>850.00</i>	<i>24,650.00</i>
40604050	HMA SC IL-9.5 C N50	Ton	75	<i>350.00</i>	<i>26,250.00</i>
44000157	HMA SURF REM 2	Sq Yd	407	<i>45.00</i>	<i>18,315.00</i>
44000164	HMA SURF REM 3 3/4	Sq Yd	254	<i>35.00</i>	<i>8,890.00</i>
Z0034105	MATL TRANSFER DEVICE	Ton	69	<i>35.00</i>	<i>2,415.00</i>
Bidder's Total Proposal					<i>84,590.00</i>

- Each pay item should have a unit price and a total price.
- If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern.
- If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
- A bid may be declared unacceptable if neither a unit price or total price is shown.



Schedule of Prices



Contractor's Name

Rowe Construction a Div of UCM, Inc.

Contractor's Address

1523 N Cottage

City

Bloomington

State

IL

Zip Code

61701

Local Public Agency

City of Farmer City

County

DeWitt

Section Number

Route(s) (Street/Road Name)

Main and Water Streets

Schedule for Multiple Bids

Combination Letter	Section Included in Combinations	Total

Schedule for Single Bid

(For complete information covering these items, see plans and specifications.)

Item Number	Items	Unit	Quantity	Unit Price	Total
40600275	BIT MATLS PR CT	Pound	1387	\$ 0.01	\$ 13.87
40600290	BIT MATLS TACK CT	Pound	216	0.01	2.16
40602978	HMA BC IL-9.5 N50	Ton	29	400.00	11,600.00
40604050	HMA SC IL-9.5 C N50	Ton	75	400.00	30,000.00
44000157	HMA SURF REM 2	Sq Yd	407	30.00	12,210.00
44000164	HMA SURF REM 3 3/4	Sq Yd	254	50.00	12,700.00
Z0034105	MATL TRANSFER DEVICE	Ton	69	75.00	5,175.00
Bidder's Total Proposal					\$ 71,701.03

- Each pay item should have a unit price and a total price.
- If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern.
- If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
- A bid may be declared unacceptable if neither a unit price or total price is shown.



POPEJOY ROOFING, INC.
 PO Box 41
 Farmer City, IL 61842

INVOICE

Job: IL-1599: City of Farmer City
Invoice Name:
Invoice Number: IL-1599-1
Invoice Date: 6/23/2022
Terms: Upon Receipt

Location Address
 401 East Allen Street
 Farmer City, IL 61842

City of Farmer City
 401 East Allen Street
 Farmer City, IL 61842

DESCRIPTION

PRICE

INVOICE

Roofing - Foam Roof Areas

Removal / Disposal:

~~\$0.00~~

- Existing spray foam roofing and PVC membrane roofing will be removed. BUR roofing underneath membrane will remain.
 - All disposal and disposal fees included in proposal total.

Insulation:

~~\$0.00~~

- Versico 2" polyiso insulation will be mechanically attached over existing BUR roofing. Versico 2" polyiso has an R-value of R-11.4
 - Tapered insulation will be installed near drain areas to promote positive drainage to drains or perimeter.

Membrane:

~~\$0.00~~

- Versico TPO .060 white membrane will be installed (fully adhered) to newly installed polyiso insulation.
 - TPO membrane will be installed at all roof-to-wall areas at a similar height as existing membrane installation.

Perimeter Edge:

~~\$0.00~~

- Perimeter roof areas will receive new 4" face galvanized (white) metal edge.
 - Metal edge will be properly covered at roof level with TPO membrane per warranty specifications.

Flashings / Drains:

~~\$0.00~~

- All penetrations (pipes, curbs, etc.) will receive new flashing per Versico specifications.
 - Drains will receive new TPO flashing and Marathon retrofit drain assembly along with Marathon strainer to prevent drain blockages.

Warranty:

~~\$0.00~~

- Project includes Versico 20-year, non-prorated, NDL warranty. Covering all roofing system items for a full 20 years.

Subtotal: Roofing - Foam Roof Areas

\$74,281.00

Subtotal: Invoice

\$74,281.00

Grand Total

\$74,281.00

Payments/Credits:

Total Received:

\$0.00

Invoice Balance Due:

\$74,281.00

REMIT TO:

PO Box 41
Farmer City, IL 61842

Company Representative:

Joel Schilawski (217) 329-2300
joel@popejoyroofing.com

popejoyroofing@gmail.com
IL LIC. #104-017259

RESOLUTION 2022-71

RESOLUTION CONFIRMING APPOINTMENT OF MEMBERS OF THE FARMER CITY PUBLIC LIBRARY BOARD

WHEREAS, the city of Farmer City has established a public library under the Illinois Local Library Act;

WHEREAS, the mayor, with the approval of the city council, shall appoint a library board of nine trustees all of whom shall be city residents, for three-year terms on or before July 1 of each year to replace the retiring trustees; and

NOW THEREFORE BE IT RESOLVED by the city council of the city of Farmer City, DeWitt County, Illinois:

FIRST: that the mayor has appointed three persons Patricia Munsell, Janis Maxwell and Kelly Buchanan Ford provided by 75 Illinois Compiled Statutes 5/4-1.1, subject to the approval of the city council, to three-year terms beginning June 15, 2022 and ending June 14, 2025, and

SECOND: that the city confirms the appointment of Mary Kay Hammer, Molly Schneman and Marti Brandt serve as trustees of the Farmer City Public Library Board to serve three-year terms beginning June 15, 2022 and ending June 14, 2025.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMER CITY, DEWITT COUNTY, ILLINOIS THIS 5TH DAY OF JULY 2022.

AYES: _____ NAYS: _____ ABSTAIN: _____ ABSENT: _____

ATTESTED:

Scott Testory, Mayor

Angie Wanserski, City Clerk

Farmer City Public Library

Member RAILS PO Box 201, 109 E.Green Street, Farmer City, Illinois 61842
309-928-9532 farmercitypubliclibrary@gmail.com

221 Brookview Drive
Farmer City, IL
June 11, 2022

Scott Testory, Mayor
City of Farmer City
Farmer City, IL

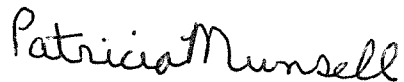
Dear Mr. Mayor,

The trustees of the Farmer City Public Library are recommending the following persons to be appointed to the board of trustees for three year terms:

Patricia Munsell
Janis Maxwell
Kelly Buchanan Ford

The terms of these members will be effective as of June 15, 2022 and expire in 2025.

Sincerely,



Patricia Munsell
President, Board of Trustees

Farmer City Haunted Forest

FARMERCITYCHAMBER.ORG/EVENTS/HAUNTED-FOREST • FACEBOOK.COM/FARMERCITYHAUNTEDFOREST • E-MAIL: FCHAUNTEDFOREST@GMAIL.COM

5-22-22

City of Farmer City

To Honorable Council Members,

I'm writing on behalf of the Farmer City Haunted Forest. We are requesting to use South Park, including the campgrounds, for the Farmer City Haunted Forest event. We are requesting the use of the park for three weekends. (October 14 & 15, 21 & 22, and the 28 & 29) The Friday hours would be from 6:00 p.m. to 11:00 p.m. The Saturday hours would be from 3:00 p.m. to 11:00 p.m. Set up for the event would need to begin Friday, October 7th. Clean up would be completed no later than November 5th, weather permitting. The forest crew is asking for clarification on the clean up timeframe in the event the weather doesn't permit clean up, without leaving ruts, due to inclement weather and ground conditions. We are requesting a walk through with a Haunted Forest committee member and a council member upon the completion of the clean up in order to assure that both the city and the committee are satisfied with the clean up.

As in the past, the campgrounds and other areas of South Park will be decorated in Halloween themes. The Farmer City Haunted Forest event will offer a walk through or a hayrack option this year. For the hayrack ride event attendees will ride on a hayrack around the ball diamond and then through the decorated campgrounds. The walk through option would allow attendees to walk on the path to experience the event. Food vendors will be on site during the event. A Kids Matinee will be hosted each Saturday from 3:00 p.m. to 6:00 p.m. with barrel train rides, face painting, and kids games/activities.

We thank you for your consideration.

Sincerely,

The Farmer City Haunted Forest Committee

Angela Testory – Committee Chairperson

fchauntedforest@gmail.com

217-714-3669

Farmer City Haunted Forest

FARMERCITYCHAMBER.ORG/EVENTS/HAUNTED-FOREST • FACEBOOK.COM/FARMERCITYHAUNTEDFOREST • E-MAIL: FCHAUNTEDFOREST@GMAIL.COM

6-28-22

City of Farmer City
To Honorable Council Members,

I'm writing on behalf of the Farmer City Haunted Forest to offer clarification in regards to our request to use South Park, including the campgrounds, for the Farmer City Haunted Forest event. We are requesting the use of the park for a two weekend event. (October 14th & 15th and October 21st & 22nd with a rain date weekend October 28th & 29th) The Friday hours would be from 6:00 p.m. to 11:00 p.m. The Saturday hours would be from 3:00 p.m. to 11:00 p.m.

As in the past, the campgrounds and other areas of South Park will be decorated in Halloween themes. The Farmer City Haunted Forest event will offer a walk through and a hayrack option this year. The walk through option and the hayrack option will not be available during the same hours of the event. I've listed the dates and times below for further clarification.

Hours:

Friday, October 14th 6:00p.m. - 11:00 p.m. – walk through only event

Saturday, October 15th 3:00 p.m.-6:00p.m. – hayrack ride only matinee event/6:30-8:00 – haunted hayrack ride only event

Saturday, October 15th 8:00p.m.-11:00p.m. – walk through only event

Friday, October 21st 6:00p.m. - 11:00 p.m. – walk through only event

Saturday, October 22nd 3:00 p.m.-6:00p.m – hayrack ride only matinee event/6:30-8:00 – haunted hayrack ride only event

Saturday, October 22nd 8:00p.m.-11:00p.m. – walk through only event

Rain date weekend:

Friday, October 28th & Saturday 29th

Safety Plan:

Walkers:

*A committee member will lead each walking group through the forest. A committee member will be at the end of the walking group line throughout the walk.

*We will limit the number going through in each group at one time.

Walker and Riders:

*A safety brief of rules will take place with each group before going through the forest.

*Monitors will be placed within the forest to ensure that all event goers are abiding by the safety rules.

Our insurance will cover a hayrack option and a walk through option. We can provide a certificate of insurance upon request.

We thank you for your consideration.

Sincerely,

The Farmer City Haunted Forest Committee

Angela Testory – Committee Chairperson

fchauntedforest@gmail.com

217-714-3669