

**REGULAR CITY COUNCIL MEETING
105 S MAIN ST
FARMER CITY, ILLINOIS
MONDAY, DECEMBER 18, 2023
6:00 P.M.
AGENDA**

PRELIMINARY MATTERS

1. Call to order
2. Roll call
3. Pledge of allegiance to the flag
4. Proclamations/presentations/recognitions -
5. Public Comment –

CONSENT AGENDA

The following items will be adopted on a single motion without discussion unless a council member requests separate consideration:

- A. Approval of the minutes of the December 4, 2023 council minutes
- B. Fund Warrant List

UNFINISHED BUSINESS--Ordinances or resolutions previously tabled.

NEW BUSINESS--Ordinances and resolutions for initial consideration

- A. Open bids for 20 acres north of I74.
- B. Ordinance 1109 an Ordinance Amending Section 32: Personnel Regulations and Policies.
- C. Approval of the MFT Maintenance program for 2024.
- D. Approval of the updated repaving program for FY 2024.
- E. Ordinance 1110 declaring surplus specified personal property owned by the City of Farmer City.

EXECUTIVE SESSION

OTHER ITEMS

1. City manager report
2. Non-agenda items and other business

ADJOURNMENT

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (309) 928-2842, 48 hours before the meeting. Staff will be pleased to make the necessary arrangements.

MINUTES OF THE FARMER CITY, ILLINOIS
CITY COUNCIL REGULAR MEETING
DECEMBER 4, 2023 6 p.m.

ROLL CALL Present: Councilmembers Shelley Friedrich, David Walsh, Jason Strough and Willard McKinley acting as interim mayor. Absent: Mayor Scott Testory

Also, in attendance: City Manager Sue McLaughlin, City Clerk Angie Wanserski and City Attorney Joe Chamley.

PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

- A. Approval of the minutes of the November 6, 2023 council meeting.
- B. Fund Warrant List
MOTION by Friedrich, seconded by Strough, to approve consent agenda. Voting yes: McKinley, Friedrich, Strough and Walsh. Motion carried.

UNFINISHED BUSINESS

MOTION by Friedrich, seconded by Strough, to bring “approve or reject signage bid from Bendsen Signs” from the table. Voting yes: McKinley, Friedrich, Strough and Walsh. Motion carried.

- A. Approve or reject signage bid from Bendsen Signs.
Jason Tompkins from Bendsen Signs was in attendance to bring council more signage options with differing prices. After presenting all the possibilities, council is in agreement that option #1 with the faux veneer stone costing \$70,692 would look nicer and be less upkeep in the long run.
MOTION by Strough, seconded by Friedrich, to amend the main motion to approve signage bid option #1. Voting yes: McKinley, Friedrich, Strough, and Walsh. Motion carried.
MOTION to approve signage bid option #1 from Bendsen Signs. Voting yes: McKinley, Friedrich, Strough, and Walsh. Motion carried.

NEW BUSINESS

- A. Approve payout request #2 to Building Systems in the amount of \$60,696.
The street garage foundation is complete and construction on the pole barn will hopefully begin this week.
MOTION by Friedrich, seconded by Strough, to approve payout request #2 to Building Systems in the amount of \$60,696. Voting yes: McKinley, Friedrich, Strough and Walsh. Motion carried.
- B. Resolution 2023-94 Resolution Approving the Property Damage Settlement Amount with IMLRMA to Rebuild the Street Garage at 210 E Monroe St.
Insurance is offering a payout of \$402,000 to the city. The city will be responsible for the remaining \$250,000 of the street garage construction as all code updates were not covered. However, we are still due outstanding monies totally approximately \$100,000.

MOTION by Friedrich, seconded by Strough, to approve Resolution 2023-94 Resolution Approving the Property Damage Settlement Amount with IMLRMA to Rebuild the Street Garage at 210 E Monroe St. Voting yes: McKinley, Friedrich, Strough and Walsh. Motion carried.

C. Ordinance 1108 2023-2024 Tax Levy.

There has been an increase in the EAV. We are currently maxed out per state statute. Tax rates remain the same at 1.98%.

MOTION by Friedrich, seconded by Strough, to approve Ordinance 1108 2023-2024 Tax Levy. Voting yes: McKinley, Friedrich, Strough and Walsh. Motion carried.

CITY MANAGER REPORT

Hoerr Construction will line the sewer on John St between Green and High. Residents may smell a faint odor of sewer gas at that time. There will be a 2nd December council meeting on December 18th to open the Tabelaing bid and discuss the paid leave act.

ADJOURNMENT

MOTION by Friedrich to adjourn meeting. Seconded by Strough. Voting yes: McKinley, Friedrich, Strough and Walsh. Motion carried.

Angie Wanserski, City Clerk

Vendor Name	Net Invoice Amount	Description	Created by
100			
PRESTO-X	58.42	MONTHLY SERVICE	DSB
WATTS COPY SYSTEMS INC	197.88	MONTHLY COPIER FEES	DSB
COOPER, BILLIE	300.00	MONTHLY SERVICE	DSB
T-MOBILE	33.83	MONTHLY FEE	DSB
SIMPLY SENNETT	75.00	MONTHLY SERVICE	DSB
T-MOBILE	30.80	MONTHLY SERVICE	DSB
WALKER TIRE & EXHAUST	1,098.00	TIRE REPLACEMENT EXPLORER	DSB
P.F PETTIBONE & CO	424.10	CITATION BOOKS	DSB
SAFEWORKS ILL OCCUPATION	50.00	NO SHOW FEE	DSB
THE BLUE LINE	298.00	RECRUITMENT AD	DSB
VERIZON	262.49	MONTHLY TELEPHONE	DSB
NAPA AUTO PARTS	53.88	SPARE OIL	DSB
KING, JACOB	94.48	BOOT REIMBURSEMENT	DSB
GIBSON REDI-MIX INC.	1,032.00	SIDEWALK REPLACEMENT/REPAIR	DSB
LEROY TRUE VALUE HARDWAR	60.00	MAIN STREET ASPHALT PATCH	DSB
R.P. LUMBER COMPANY INC.	10.49	MASON MIX TYPE S	DSB
R.P. LUMBER COMPANY INC.	20.98	MASON MIX TYPE S	DSB
T-MOBILE	33.82	MONTHLY FEE	DSB
COILE'S DIESEL INC.	5,421.58	DUMP TRUCK REPAIR	DSB
CORNEGLIO AG	19.97	MISC SUPPLIES	DSB
LEROY TRUE VALUE HARDWAR	53.98	16T BOW RAKE	DSB
MACKEY, COLBY	100.00	REIMBURSE BOOTS	DSB
BUILDING SYSTEMS of ILLINOI	60,696.00	GARAGE PAYMENT #2	DSB
T-MOBILE	33.83	MONTHLY FEE	DSB
MENARDS - CHAMPAIGN	49.94	SUPPLIES	DSB
MENARDS - CHAMPAIGN	21.98	LIGHTKEEPER PRO	DSB
Total 100:	70,531.45		
110			
STRIEGEL KNOBLOCH & COMP	525.00	DOCUMENTATION AUDIT FEE	DSB
Total 110:	525.00		
280			
BENDSEN SIGNS & GRAPHICS I	35,346.00	DIGITAL SIGN 50%	DSB
SAQ CONSULTING	2,000.00	CONSULTING	DSB
Total 280:	37,346.00		
510			
T-MOBILE	33.82	MONTHLY FEE	DSB
WATER SOLUTIONS UNLIMITED	1,870.37	WATER CHEM SUPPLIES	DSB
WATER PRODUCTS CO.	1,036.36	RESTOCK & SUPPLIES	DSB
WATER PRODUCTS CO.	433.62	WATER SUPPLIES & CONSTRUCTION MATERIALS	DSB
USA BLUEBOOK	312.93	CAP IMPROVEMENTS- WATER	DSB
CORE & MAIN	1,108.00	HYDRANT REBUILD	DSB
Total 510:	4,795.10		
520			
IMCO UTILITY SUPPLY CO	318.00	SEWER CLAMPS	DSB
T-MOBILE	33.83	MONTHLY FEE	DSB
USA BLUEBOOK	281.72	SUPPLIES- SEWER	DSB
CORNEGLIO AG	44.93	SUPPLIES	DSB
SCHMIDT'S WELDING & MACHI	157.65	REPAIRS SEWER	DSB
ALTORFER INC.	2,492.82	SEWER GENERATOR REPAIRS	DSB

Vendor Name	Net Invoice Amount	Description	Created by
Total 520:	<u>3,328.95</u>		
530			
CORNEGLIO AG	96.76	SUPPLIES	DSB
CORNEGLIO AG	.40	SUPPLIES	DSB
NAPA AUTO PARTS	10.80	SUPPLIES	DSB
ANIXTER INC	34.50	PARTS	DSB
BHMG ENGINEERS	2,031.00	PROJECT E3067	DSB
ALTORFER INC.	3,013.00	GENERATOR 6 AND 7	DSB
ALTORFER INC.	3,013.00	GENERATOR 7	DSB
T-MOBILE	33.82	MONTHLY FEE	DSB
MENARDS - CHAMPAIGN	132.33	SUPPLIES	DSB
MENARDS - CHAMPAIGN	21.99	EPOXY	DSB
TEPPER ELECTRIC SUPPLY	277.55	SUPPLIES	DSB
Total 530:	<u>8,665.15</u>		
Grand Totals:	<u><u>125,191.65</u></u>		

Vendor Name	Net Invoice Amount	Description	Created by
100			
NICOR GAS	55.46	MONTHLY GAS	DSB
NICOR GAS	56.41	MONTHLY GAS	DSB
Total 100:	111.87		
490			
GFL ENVIRONMENTAL	12,294.81	MONTHLY GARBAGE	DSB
GFL ENVIRONMENTAL	1,274.90	ANNUAL ELECTRIC CHARGE	DSB
Total 490:	13,569.71		
530			
NICOR GAS	1,065.87	MONTHLY GAS	DSB
NICOR GAS	175.71	MONTHLY GAS	DSB
Total 530:	1,241.58		
Grand Totals:	14,923.16		



CITY OF FARMER CITY, ILLINOIS

105 South Main Street
Farmer City, Illinois 61842-0049

Telephone: (309) 928-2842

Facsimile: (309) 928-2228

MEMO

Date: December 18, 2023

To: City Council

From: Sue McLaughlin, ICMA-CM
City Manager

RE: Paid Leave Act

Beginning January 1, 2024, employers must provide employees one hour of paid leave per 40 hours worked and allow them to carry over up to 40 hours of paid leave annually. Employers may set a minimum increment of no more than two hours per day for the use of paid leave. Paid leave accrued may be taken for any reason without documentation, but employers may set leave policies that require employees to provide notice of seven days for foreseeable leave and as soon as possible for unforeseeable leave.

The Act doesn't distinguish between part-time, full-time or seasonal employees. Both full-time and part-time employees are covered by this Act. However, employees who work fewer hours may accrue less leave time compared to full-time employees.

Accrual begins upon the start of employment or January 1, 2024, whichever is later. Employees are entitled to begin using the accrued paid leave after 90 days. If an employee begins accruing paid leave on January 1, 2024, the first day they could take that paid time off would be March 31, 2024.

An employer may allow employees to accrue or earn paid leave time at a rate of one hour of paid leave for every 40 hours worked. Notably, a part-time employee might not accrue the full 40 hours of leave provided for in the law by the end of the year, based on the number hours the employee works.

Example: Employee A works 15 hours per week, 52 weeks per year. They will accrue 19.5 hours of paid leave annually. (15 times 52 = 780 hours worked per year. 780 divided by 40 = 19.5 hours of paid leave.)

Generally speaking, PTO is leave that can be taken for any reason or no reason at all and may not have to be paid out to an employee upon separation. Leave specified as “vacation” leave is subject to pay out pursuant to Section 4 of the Wage Payment and Collection Act. This is why we have separated the time off as vacation for full time employees and paid time off for part time employees.

Unfortunately, to date, the state has not provided direction in regards to how we provide this time off to those who may earn it, such as lifeguards during the summer, and their ability to use it. Also, I have had discussions with the Chief regarding the crossing guard, which will require the SRO to step in at times when the crossing guard uses the time.

The IML has attempted to get an amendment to this Act that exempts municipalities. However, it was unsuccessful in the veto session this fall. They hope to take it up again in the spring, but I’m told the Governor is requiring at least 60 democratic votes in favor the amendment which is not likely.

ORDINANCE 1109

Deleted:

**AN ORDINANCE AMENDING SECTION 32: PERSONNEL
REGULATIONS AND POLICIES**

WHEREAS; the City of Farmer City is a municipality in accordance with the constitution of the State of Illinois of 1970; and

WHEREAS; the City of Farmer City has the authority to enact ordinances guiding personnel rules and regulations; and

WHEREAS; on or about March 12, 2023, Governor JB Pritzker signed into law the Paid Leave for All Workers Act (820 ILCS 192/1 *et seq.*) (the “Act”); and

WHEREAS; effective January 1, 2024, the Act requires an employer to provide certain paid leave to their employees, unless the employer is subject to an existing municipal or county ordinance that requires the employer to provide any form of paid leave to their employees; and

WHEREAS; the City recognizes the importance of paid leave and currently provides reasonable paid leave benefits to its employees; and

WHEREAS; the City believes and hereby declares that it is in the best interests of the City to clearly define the paid leave benefits that City employees shall receive.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Farmer City, DeWitt County, Illinois that:

That Chapter 32, Personnel Regulations and Policies, is hereby amended as follows, to add:

Sec. 32.065. – Vacation and Paid Time Off.

(A) Full time employees. The policy of the city is to provide paid vacation hours for full time employees to have time away from work for their own health and wellbeing.

Deleted: All Regular full-time

(B) Scheduling and using vacation hours requires a request from the employee and authorization from the supervisor. Vacation hours are granted based on the needs of the department to which the employee is assigned. All full time employees not covered by a collective bargaining agreement, shall receive paid vacation hours according to the following schedule:

Consecutive Years	Annual Accrual
After 1 year through 4 years	80 hours
After 5 years through 9 years	120 hours
After 10 years	160 hours

After 20 years

200 hours

(C) ~~Employees may not carry over accrued vacation time from one year to the next. Employees may carry over no more than 40 hours of accrued vacation time from one year to the next. The City Manager may grant an extension if he or she deems it necessary or appropriate.~~ Employees may sell back up to 80 hours of vacation per budgetary year.

(D) Vacation is accrued upon the start of employment every two weeks. An employee must complete 90 days of employment in order to be eligible to utilize vacation time. ~~An employee must complete one full year of service in order to be eligible to utilize vacation time.~~

Deleted: and is available to be used after accrual

(E) Part time employees. The policy of the city is to provide paid time off for part time employees to have time away from work for their own health and wellbeing. All part-time employees, not covered by a collective bargaining agreement, shall receive 1 hour of paid time off per 40 hours worked. Paid time off accrues immediately upon employment but may not be used until 90 days of employment. Paid time off not used prior to the time of separation of employment with the City shall be forfeited.

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Sec. 32.090 – Sick Leave

(C) Regular full-time employees accrue 96 hours of sick leave per year at eight hours per month. Accrual will be capped at 500 hours. Absences and use of sick leave of three days or more must be excused with documentation by a certified physician for the employee or family member. Part time employees may use their accrued paid time off as sick time as well.

Deleted: leave

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMER CITY,
DEWITT COUNTY, ILLINOIS THIS 18TH DAY OF DECEMBER 2023.

AYES: _____ NAYES: _____ ABSTAIN: _____ ABSENT: _____

Scott Testory, Mayor

Angie Wanserski, City Clerk



District	County	Resolution Number	Resolution Type	Section Number
5	DeWitt		Original	24-00000-00-GM

BE IT RESOLVED, by the Council of the City of Farmer City Illinois that there is hereby appropriated the sum of sixty thousand Dollars (\$60,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/24 to 04/30/25 Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Farmer City shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Angie Wanserski City Clerk in and for said City of Farmer City in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Farmer City at a meeting held on 12/18/23 Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18th day of December, 2023 Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation



Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost For

Local Public Agency	County	Section Number	Maintenance Period	
			Beginning	Ending
City of Farmer City	DeWitt	24-00000-00-GM	05/01/24	04/30/25

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
General Maintenance								
1. Tree Trimming/ Removal	IIA	No	Labor	Hour	160	\$75.00	\$12,000.00	\$12,000.00
2. Snow and Ice Control	IIA	No	Rock Salt	Ton	40	\$75.00	\$3,000.00	\$3,000.00
3. Aggregate for Rdways, Shlds, Alleys and Drives	IIA	No	CA-6 & CA-16 Aggregates	Ton	50	\$20.00	\$1,000.00	\$1,000.00
Contract Maintenance								
Milling and HMA Resurfacing	IV	Yes	By Contract		1	\$35,980.00	\$35,980.00	\$35,980.00
Total Operation Cost								\$51,980.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$16,000.00			\$16,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)	\$35,980.00			\$35,980.00
Maintenance Total	\$51,980.00			\$51,980.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$3,369.00			\$3,369.00
Engineering Inspection	\$2,158.80			\$2,158.80
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$5,527.80			\$5,527.80
Total Estimated Maintenance	\$57,507.80			\$57,507.80

Remarks



LEGEND
 ++++++ RAILROAD TRACKS
 CITY OF FARMER CITY
 2024 MFT 24-00000-00-GM
 OPERATION NO. 1

MAURER-STUTZ
 ENGINEERS SURVEYORS

2024 MFT 24-00000-00-GM

FOR: CITY OF FARMER CITY		PROJECT NO.	23724002.00
DATE	10/1/23	DESIGNED - GMB	
DESIGNED		CHECKED - GMB	
DRAWN - CS		CHECKED - CS	
FIELD BN.		DRAWING NO.	1
		CHECKED - GMB	
		SHEET	1 OF 1



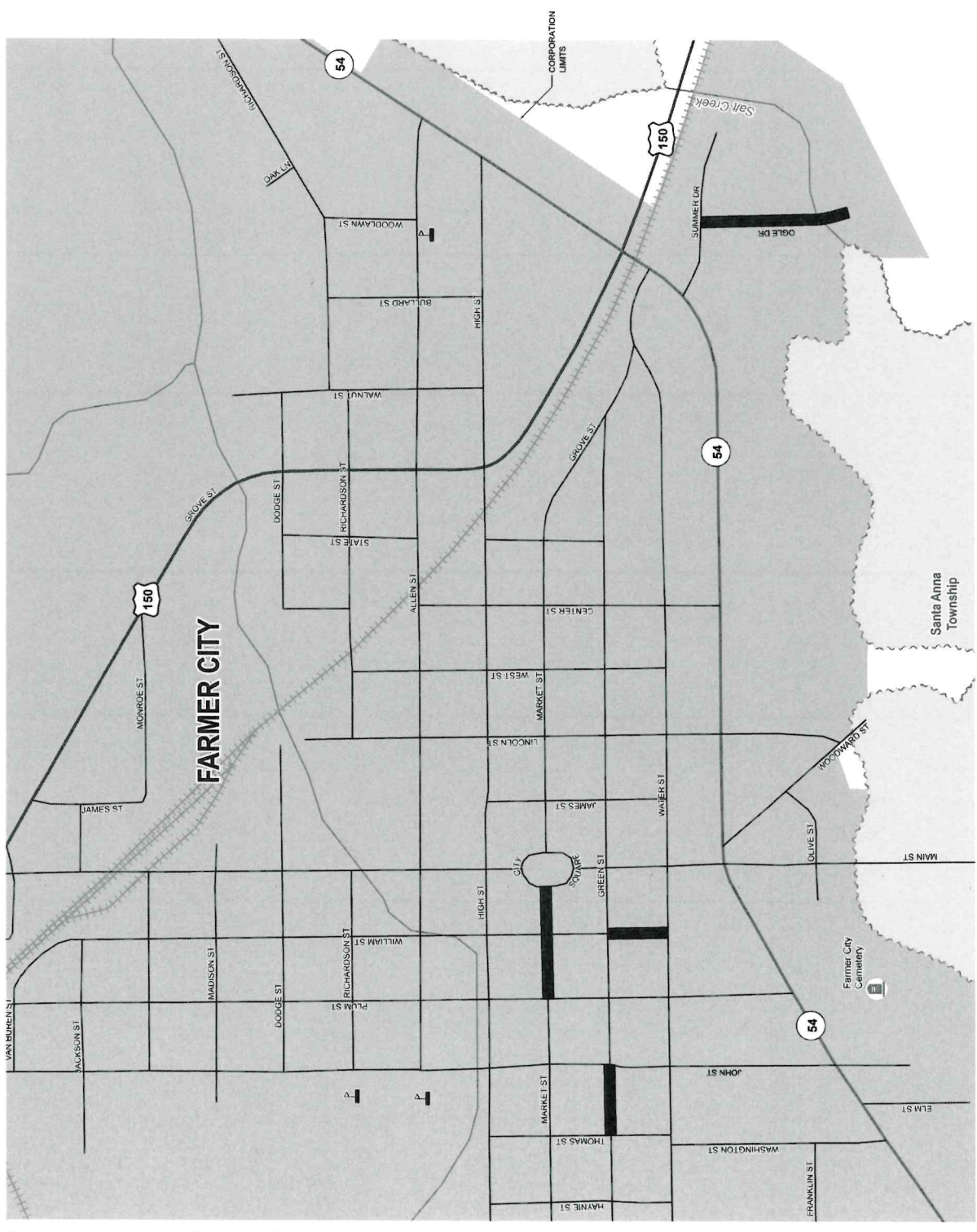
LEGEND
 ++++++ RAILROAD TRACKS
 CITY OF FARMER CITY
 2024 RESURFACING PROGRAM
 OPERATION NO. 1

MAURER-STUTZ
 ENGINEERS SURVEYORS

2024 RESURFACING AREAS

FOR: CITY OF FARMER CITY

DATE	12/11/23	PROJECT NO.	23724003.00
DESIGNED	- CBM	CHECKED	- CBM
DRAWN	- LDW	DRAWING NO.	1
CHECKED	- CBM	FIELD BK.	SHEET 1 OF 1





Local Public Agency City of Farmer City	County DeWitt	Section Number
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Route(s)/Street-Road Name Various	Project Length
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Project Termini

Item Number	Item	Unit of Measure	Quantity	Unit Price	Total Estimated Cost
	BIT MATLS TACK CT	LB	2,037	\$5.00	\$10,185.00
	HMA SURF REM VAR DP	SQ YD	2,829	\$10.00	\$28,290.00
	HMA SC IL-9.5 C N50	TON	320	\$250.00	\$80,000.00
	AGG WEDGE SHLD TYPE B	TON	19	\$250.00	\$4,750.00
	DRIVEWAY BUTT JOINT	EACH	3	\$625.00	\$1,875.00
	PAVEMENT PATCHING 6"	SQ YD	41	\$300.00	\$12,300.00
	MAN ADJUST SPL	EACH	3	\$3,000.00	\$9,000.00
	WATER VALVES ADJUST	EACH	4	\$500.00	\$2,000.00
Total Overall Estimated Cost:					\$148,400.00

Prepared By George B. Merkle	Date 12/12/23
Signature	Date

ORDINANCE 1110

**ORDINANCE DECLARING SURPLUS SPECIFIED PERSONAL
PROPERTY OWNED BY THE CITY OF FARMER CITY**

WHEREAS, the city of Farmer City has ownership of many pieces of personal property; and

WHEREAS, in the opinion of the corporate authorities of the city of Farmer City, it is no longer necessary or useful, or for the best interests of the city of Farmer City to retain ownership of the personal property hereinafter described; and

NOW, THEREFORE, BE IT ORDAINED by the city council of Farmer City as follows:

SECTION ONE: That the personal property described as follows:

- 2 Portable breath test units**
- 1 fixed evidentiary breath test unit**
- 3 DVR systems**
- 5 HP Hard drives**
- 1 inoperable TV**
- 1 inoperable HP laptop**
- 2001 Dodge Ram 1500**
- 15 outdated telephones (City Hall, Police, Electric, Sewer)**

now owned by the city of Farmer City is no longer useful and should be declared surplus property.

See attached list

now owned by the city of Farmer City is no longer useful and should be declared surplus property.

SECTION TWO: That the city manager will market the surplus equipment for sale. If the City receives no offers, the city manager will affect their disposal or scrap.

SECTION THREE: This ordinance shall take effect after its passage, approval and publication in pamphlet form

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMER CITY,
COUNTY OF DEWITT, ILLINOIS THIS 18th DAY OF DECEMBER 2023.

AYES: _____ NAYS: _____ ABSTAIN: _____ ABSENT: _____

Scott Testory, Mayor

Angie Wanserski, City Clerk